

COMMISSION MEETING MINUTES

MAY 6, 2024

The regular meeting of the Juab County Commission was held May 6, 2024, 10:00 a.m. in the Juab County Commission Chambers, 160 North Main, Nephi, Utah.

Clinton Painter ----- Commissioner

Marty Palmer ----- Commissioner

Marvin Kenison ----- Commissioner

Perry Davis ----- Attorney

Tanielle Callaway-----Clerk/Auditor

Others present: Myrna Trauntvein, John Crippen, Heather Williams-Young, Melanie Cowan, Karl Larsen, Cody Larsen, Jamie Garrett, Heather Ann Zufelt, Emma Snell, Travis Kenison, Douglas Anderson, Drake Underwood, Debbie Zirbes

Chairman Palmer welcomed all in attendance. Commissioner Palmer offered a word of prayer. Commissioner Painter led us in the Pledge of Allegiance.

Commissioner Painter made a motion to accept the minutes from April 22, 2024. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Heather Williams-Young came before the Commission regarding a volunteer for the CJCC. Her name is Heather Robertson. She will be working as a volunteer, spending her time helping with the kids during the appointments, so they are not alone and helping them relax before their interview and to stay with them while they are talking with parents. It is an on-call position, depending on when they schedule interviews. She has passed a background test. Commissioner Painter made a motion to approve the volunteer position. Chairman Palmer inquired if volunteers would need to do a drug test. John Crippen indicated he thought it was only for full time and part time employees. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Karl Larsen and Cody Larsen came before the Commission to request his home be removed from the delinquent tax sale list. He would like to get a payment plan in place for his taxes. He indicated he can pay \$500.00 a month beginning June 5th. He was under the impression the Veterans will be paying his taxes going forward. Melanie Cowan corrected him and indicated they don't pay the taxes, the county writes them off if they qualify as a disabled vet. Mr. Larson was given the abatement in 2023 in error. He should not have received the abatement where his account was not current. Karl Larsen indicated he is doing a rent to own with the current homeowner, Ed Monarque. He currently owes \$4,225.01. Cody stated he has quit working to

help take care of Karl. Commissioner Painter made a motion to remove the Larsen's from the delinquent tax sale list, pending them getting a payment plan set up and staying current. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Mr. Larsen indicated the owner was requesting a letter that the home would be removed from the delinquent tax sale. Commissioner Painter asked Melanie Cowan if she could type up a letter indicating the home would be removed from the tax sale, as long as a payment plan was put in place and they stayed current. She indicated she would and would get that to Mr. Larsen.

Sheriff Doug Anderson and Lt. Travis Kenison came before the Commission regarding some personnel action forms. The first form is for Brad Tischner. They would like to remove him from probation early. He came to the Sheriff's Office with previous experience and has done an excellent job. The second form is for Don Beese. Mr. Beese is currently working as the school resource officer for Tintic School District. This is a specialized position and they would like to propose giving him a step increase for the specialized position. John Crippen discussed how specialized pay has worked in the past. Commissioner Kenison made a motion to approve the personnel action forms for Brad Tischner and Don Beese. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Lt. Kenison indicated there was a third personnel action form for Brady Talbot. He has been with the county for ten years and is due his longevity increase. He didn't think it was approved in the last Commission Meeting and it should have been. Commissioner Kenison made a motion to approve the personnel action form for Brady Talbot. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Lt. Drake Underwood came before the Commission regarding approval for the purchase of a shed for Search & Rescue. They are running out of space in the Sheriff's Office for all their equipment and they would like a area to store it separate. The group voted and is requesting approval to purchase the shed out of their donation account. They received quotes for the shed. C&R Doors was the lowest quote at \$7,400. It would be for a 12x24 shed. C&R Doors has indicated he will deliver and set up the shed also. Lt. Underwood also indicated they would like approval to purchase the firearm for this year's raffle. It is under the required amount for approval. Commissioner Kenison made a motion to approve the purchase of a shed from C&R Doors. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Lt. Kenison stated the next item was Forensic Nursing Services. They currently work in Utah County. They have an individual in Santaquin that will come to the Sheriff's Office and do all UAs and blood draws. They currently only have one phlebotomist at the Sheriff's Office and have been paying overtime for him to come in. Lt. Kenison sent some information to Attorney Perry Davis where they can request restitution on each case for these services. The fees are listed in the contract. If there is an exposure, they would come and do the testing and follow up work for that with each deputy. They also will come to court and testify on cases. The rates stay the same. They maintain the paperwork, including chain of custody. Attorney Davis had

our UCIP contact review the contract. They did not like the indemnification language in Section 9. They recommend that Section is removed. If they are not willing to delete that section, then they would like to come up with some better language. In paragraph 11, they have \$1 million for insurance coverage. UCIP is recommending \$3 million per occurrence and at least \$5 million aggregate. Lt. Kenison indicated he will reach out to them and see if they will make the corrections. Chairman Palmer requested the changes be made and the contract brought back for approval.

Lt. Kenison indicated the last item they needed to discuss was evidence money for public interest use. Jessica Fletcher has been talking with the county attorney regarding the cash that has been in evidence and what they can do with it. She was instructed that the commission needed to approve putting the funds in an account and save it for a future public purpose, such as an animal shelter or to go towards a new jail. Commissioner Painter asked where the funds came from. They stated they are small amounts they were confiscated and put into evidence. They are unable to find owners for these funds. The total amount is \$687.00. Commissioner Kenison made a motion to allow the Clerk to create an account for the money to be put into. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Lt. Kenison presented the Forest Service contract and indicated he had printed out the incorrect contract. The amended contract was approved, but the incorrect form was printed. He has printed out the correct contract and just needs to get it signed.

Emma Snell came before the Commission regarding the mental health grant. Sean Morris appeared via zoom. Ms. Snell inquired if Brett Cross was on zoom also. He was not yet. Brett Cross joined via zoom. Ms. Snell indicated they received a mental health grant two years ago. They have \$7,000 left, which will only see them through to August. It is in legislature that the county needs to continue to provide continued mental health. Heather Zufelt appeared to indicate the success of the program and discuss the Peer Support program she has been working on. Ms. Snell indicated Jeff and Sean and their team have been amazing support through difficult calls. She stated several personnel are actively using the program and the funds are being used. Mr. Morris took a few minutes to give an update on how the program is going and gave some stats. He stated they have provided 74 therapy sessions. They have also provided training for four more peer support team members. They have also responded to some critical incident debriefings and provided training to the peer support team members. They have also provided mental health training throughout the county. He stated it has been a very positive and good relationship.

Commissioner Painter asked Sean if he knew if there were any other state funds available that the county could submit for. Mr. Morris stated his understanding was it was a one time grant and that an agency would not be afforded funds a second time.

Ms. Snell stated they would like to implement their Peer Support Group. They would need their guidelines approved. Ms. Snell also indicated their State Competitive Grant application needs to be completed by the end of the month. She requested assistance from the commission or John in getting the application completed.

Brett Cross appeared before the Commission to discuss how the funds from the prior grant were spent. They received \$70,000 for this year. Brett is the training officer. Most of the funds are used on training. The funds need to be expended by June 10th. They are close to the deadline. They have some projects that they are working on that they need approval for. The first is they have been researching some online training platforms that provide EMS training and continued education hours. The one they liked the best is called Phone Frat. They provide online CME for EMTs all the way through paramedic. With this, they can do their own in-house training and put it on the platform or they can choose from other trainings they have available. This will provide all the CME hours they are required to have. The cost for this platform is \$120 per person, per year. The total is \$12,847.20 for two years of access to that system. Commissioner Kenison made a motion to approve the training platform. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Mr. Cross stated the next item is the University of Utah AirMed for a nationally recognized course called the Difficult Airway Course. They have different versions of the course. They would like to bring the Critical Care EMS to Juab County the first week of June. It gives 16 hours of CME and provides excellent training. This is a great way to increase their airway and respiratory management for patients. It is \$400 per person. The total would be approximately \$9,000. He has not received the final quote, but hopes to soon. They will invite some surrounding counties to participate as well. Commissioner Kenison made a motion to approve the AirMed training up to \$9,000. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Mr. Cross stated the final item is for an inventory management system. Henry Schein is going to purchase for Juab County in the form of credit for supplies. It costs approximately \$280 a month. They will pay that amount in the form of credit for the inventory system. This system is a benefit to help track supplies and assist with the Medicaid audit. This software allows tracking via smart phones and they can order directly what is needed. The system also tracks the expiration dates on equipment and medications. The cost will be approximately \$1,500 to complete vendor managed training. Commissioner Kenison made a motion to approve the purchase of the inventory management system. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Emma Snell asked Attorney Davis if he had any concerns with the guidelines for the Peer Support program. He stated he did not. Commissioner Kenison made a motion to accept the guidelines. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor. Chairman Painter indicated they appreciate all the EMS has been doing.

Jamie Garrett came before the Commission to present the bleacher payment for 2024 from the Juab County Fair. The payment is in the amount of \$10,000. Jamie presented the check to Chairman Palmer.

Debbie Zirbes came before the Commission regarding the public lands corner preservation. Debbie stated they presented this information at UAC Conference. She would like to apply for this grant. She was not sure if the ordinance was in place, but after doing research she

discovered the ordinance was put in place in 2015. She met with Melanie and believes a separate GL account has already been created for Surveyor. They will look into that further. She has three bids from surveyors. She would like to focus on Callao, Partoun, Trout Creek and around the Goshen Indian Reservation. With this being a first-time application, she is confident she will be awarded funds. She would like to go with Elevated Land Surveying. She will provide the pins for them to stamp and Lynn Ingram has approved them staying at the road shed if needed. Commissioner Kenison made a motion to approve the bid for Elevated Land Surveying. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Tracy Painter came before the Commission to consider a zoning change recommendation from the Planning & Zoning Commission. The planning commission received a request from Mr. Liang for a zone change. Ms. Painter showed the property they own on a map. They requested a zone change to industrial from A1-160. The property surrounding it is already industrial. They want it the same as the rest out there, so they can list it and sell it. They had a public hearing and no one showed up. Commissioner Painter made a motion to approve the recommendation from the planning commission for the zone change. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Other Business:

Commissioner Painter made a motion to approve the Juab County bills as presented. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

John Crippen had two personnel action forms for EMS. The first is for a PRN candidate. It is Trent Adams. The second is for Aaron Greer. He has now become a paramedic and updated his training status. Commissioner Kenison made a motion to approve the EMS personnel action forms. Commissioner Painter seconds the motion, no opposition, motion carries. All voted in favor.

Mr. Crippen also had a personnel action form for Kade Tedder. He was promoted to assistant supervisor for the road department. He also has a longevity increase for 15 years with the county. Commissioner Painter made a motion to approve the personnel action forms for Kade. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Commissioner Painter stated there was a meeting involving Jamie Garrett, the clerk's Office, Colby Park and Bldg and Grounds to discuss the special event permit form. There are some hiccups with the approval process and the system. It was decided we needed a position to oversee this process. The position will be under Buildings & Grounds. They will manage the calendar, the special event permit forms, they would do raking at fairgrounds, they would keep the grounds in good order at the fairgrounds and assist Bart and Chris, looking for grants for the buildings, help with the stables, etc. They would like this to be a full-time position.

Commissioner Painter made a motion to approve the full-time position. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Commissioner Painter made a motion to adjourn the open meeting and move to the Executive Session for personnel issues. Commissioner Kenison seconds the motion, no opposition, motion carries. Chairman Palmer called for a roll call vote.

Commissioner Painter voted, "Aye."
Commissioner Kenison voted, "Aye."
Chairman Palmer voted, "Aye."

Commissioner Painter made a motion to adjourn.

Meeting adjourned.

ATTEST: Tanielle Callaway

Tanielle Callaway
Juab County Clerk/Auditor

APPROVED: Marty Palmer 5-20-2024

Marty Palmer
Commission Chair